

## Fisherman's Memorial Park Farmers Market Information

This opportunity is open to any SCAA current member and is a good introduction if you're thinking about participating in an art festival but don't have the supplies needed for your booth. The [Farmers Market](#) is held each Sunday at Fisherman's Memorial Park, 1011 Point Judith Road in Narragansett, from 8:30 am to 12 pm from May to October. Registration is free and you can keep all your sale proceeds.

The DEM has specific requirements. Please carefully read the following instructions, as any deviation from them will result in SCAA's inability to participate in the future.

### This is a Member-Led Program

**SCAA will supply a tent, tent weights, two tables, two chairs, and promotional items for you to use. You'll need to feel comfortable transporting all supplies to and from SCAA and setting up/breaking down the booth at the festival. The tent is required per DEM Rules. If you need help setting up the tent, we'll do our best to secure a volunteer for the morning to help you but we may not be able to find one on the Sunday(s) you select. Your best solution is to get a family member, friend or fellow artist to help out.**

If you have any questions, email Michael Mosca at [michaelmosca@me.com](mailto:michaelmosca@me.com).

### Signing Up

The deadline to sign up is June 10. Select **up to two Sundays** on [SignUp.com](#). Each Sunday has two spots. Please note that the SignUp will close on June 10, and rescheduling is not an option. Plan ahead and schedule multiple Sundays in case of inclement weather and plan to show up for ALL the days you sign up.

On the SignUp, you have a couple of options for selling:

1. If you would like to sell alone, sign up for both spots.
2. If you have someone to partner with, sign up for both spots and email [info@southcountyart.org](mailto:info@southcountyart.org) to tell us the artist's name and email address.
3. If you would like to partner with another artist, sign up for one spot and, hopefully, another artist will sign up for the other spot.

If you would like us to try to find a volunteer to help you in the morning, email [info@southcountyart.org](mailto:info@southcountyart.org) with the date(s) you signed up for.

### Setup & Breakdown

**This is similar to a festival setup. You'll need to feel comfortable handling the 48-lb tent, which fits into a rolling bag and is 4' h x 16" d. The rolling bag contains instructions for setting up and dismantling the tent. The tent must be secured to the ground with stakes and (4) 40-lb weights on each leg. The tables are 6' x 3' and fold in half for transport.**

### Before the Farmers Market

- Stop by SCAA anytime from Wednesday–Sunday from 1-5 pm and complete a form to receive a Temporary Retail Sales Permit. Artists will then be eligible to make retail sales and art will be exempt from sales tax under the South County Art Association's blanket Certificate of Exemption (see last page for what is considered original art). You'll take the Temporary Retail Sales Permit (yellow copy) with you to the market and SCAA will mail the form to the state.

- Pick up the following booth supplies on the Friday or Saturday before you attend. All the supplies will be under the pavilion of the woodfire kiln near the back parking lot.
  - Tent
  - 6' table(s) and folding chair(s). The table folds in half (3' x 3') for transport
  - SCAA promotional items and tablecloth
- For 2D artists, you'll have to provide your own hanging display system.

## During the Farmers Market

- Follow the DEM guidelines (see below).
- Once at the Farmers Market, you should be able to set up everything before it opens. Setup starts at 7 a.m. and the market opens at 8:30 a.m.
- Present your artwork in a professional manner that represents yourself and SCAA.
- As SCAA's representative, you must be knowledgeable about our organization so you can talk to customers about our exhibitions, membership, upcoming events, and classes.
- You'll have to have your own payment system (ex. Square) and/or take cash/checks only. All proceeds from your sales will be yours. We are not taking a commission.
- Per DEM rules, keep a receipt of items sold.

## After the Farmers Market

- Make sure you're physically able to breakdown the tent and transport it in your car.
- Return all items to SCAA that afternoon or by the following Wednesday (1-5pm).
- In the promotional materials bin is a clipboard with a sheet to write down how much you sold that day. This is important because we have to report this information to the state.

## DEM (Department of Environmental Management) Rules

- All food and non-food products being prepared for sale at the state-run farmers markets must be made by a Rhode Island business in Rhode Island.
- All vendors must set up before the Farmers Market opens. Vendors will not be allowed to drive through the market after it opens to the public.
- As soon as the tent is up, all four legs must be firmly secured to the ground using stakes and weights.
- All product prices must be displayed at or near the product.
- There are no assigned spaces for vendors.
- When selecting a space, stay 3ft apart from the previous vendor.
- The business name and location (town and state) from which the product originates must be displayed either on the product packaging or at the vendor's tent.
- All vendor receipts must be available for review upon request. If a vendor purchases product for sale to the public, the receipt must show the name and location of the farm/business where the product was made. Failure to comply will result in expulsion from the market.
- Return Policy: Vendors must replace or return money for any damaged or undesirable products. Arguing with customers will not be tolerated.
- Each vendor's site must be clear of trash before, during, and after attendance. All trash must be carried out.
- Alcoholic beverages are not allowed for consumption or sale at all Rhode Island farmers markets.
- No smoking will be allowed by vendors or public at sale locations.
- All vendor-owned domestic animals are not allowed in the farmers market area except those that qualify as service animals under the Americans with Disabilities Act (ADA). Vendors are not allowed to play music.

- Fighting or quarreling of any kind will not be permitted at the farmers markets.
- The RI DEM is not responsible for any lost or stolen items.

## RI Tax Exempt Rules

- RI law provides a tax exemption for works of art, not for works that are mass-produced or commercial in nature.
- An "original work of art" is defined as "the creation of a solitary work, conceived and produced by the artist and author or under their direction, not intended for multiple or mass production."
- A "limited edition" work of art is defined as "the creation of a solitary work, conceived and produced by the artist or under their direction, which is intended for limited reproduction, signed and numbered by the artist."
- The key phrase is "signed and numbered by the artist." This implies that the work is produced "under [the] direction" of the artist—rather than mass-produced — and is a "limited reproduction."
- A common example would be giclée prints, high-quality digital reproductions of original works of art. These prints would need to be created under the direction of the artist, intended for limited reproduction, and signed and numbered by the artist.
- The mass production and sale of their work through commercial bookstores would not be covered for poets and writers, but self-published and direct sales by authors would be exempt.